

An aerial photograph of a European city, likely Vienna, showing a wide street lined with tall, thin trees and historic buildings. In the background, there are mountains and a large cathedral. A large, red, stylized 'Meetup' logo is overlaid on the top right of the image.

Meetup

Microsoft Collaboration Meetup

Microsoft
Partner

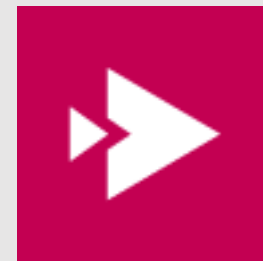


Gold Application Development
Gold Cloud Platform
Gold Cloud Productivity
Gold Collaboration and Content

Accessible content is available upon request.

Microsoft Collaboration Meetup

- ✓ Turnus: Alle 2 Monate
- ✓ Für die nächsten Termine suchen wir noch:
 - ✓ Einen Gastgeber
 - ✓ Sprecher (fachliche Office 365 und SharePoint Themen, IT Pro, Dev, User Adoption, Projekterfahrungen)
- ✓ Neue Ideen und Anregungen sind herzlich willkommen





SharePoint and Office 365 Saturday Munich #SPSMUC

30 November 2019

Call for speakers offen
Call for sponsors offen



Meetup

Agile Arbeitsmethoden mit Microsoft Planner und Teams

Robert Mulsow | *Microsoft MVP, VP of TSP EMEA*

 [@Rob_The_Ninja](https://twitter.com/Rob_The_Ninja)

Microsoft
Partner



Gold Application Development
Gold Cloud Platform
Gold Cloud Productivity
Gold Collaboration and Content



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About AvePoint: Corporate Overview

Migrate. Manage. Protect



AvePoint
HQ in Jersey City, NJ
1.600 Employees
ca.40 Employees in Germany

Platform:



Deployment options:



Cloud



Hybrid



On-Prem

16K+ **6M+** **88**
Customers Cloud User Countries



Microsoft
Partner



2017 Partner of the Year Winner
Public Sector: Microsoft CityNext Award

2016 Partner of the Year Winner
Technology for Good Citizenship Award

2015 Partner of the Year Winner
Collaboration and Content

2014 Partner of the Year Winner
Public Sector: Public Safety and National Security



Microsoft + AvePoint = Better Together



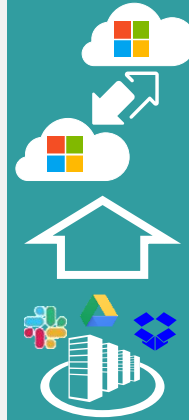
Klassifizierung vor der Cloud

- Sicherstellen: sensible Daten, z.B. Patientendaten, Führungszeugnisse, Sozialdaten, etc. gelangen nicht in die Cloud oder werden nur in sicheren Bereichen gespeichert
- Klassifizierung mit **Machine Learning**
- EU-DSGVO Richtlinien automatisiert einhalten



Governance

- Anwenderportal: IT Nutzeranfragen in standardisierten Services für Anwender bereitstellen
- Kontrolle: Im Hintergrund der Anwender-Services effektive **Durchsetzung definierter Richtlinien**
- **Rezertifizierung**: Regelmäßige Überprüfung der Berechtigungen, Mitgliedschaften, Metadaten, etc.



Migration

- Wir bieten Werkzeuge und Services, Inhalte von verschiedenen Plattformen nach Office 365 zu bringen
- Datenanalyse + High-Speed **Migration as a Service**



Backup

- Kunden erhalten zusätzliche Sicherheit durch Backups und granulare Wiederherstellung Ihrer Daten (SPO, OD4B, EXO, Teams, Planner, etc.)
- Unbegrenzte Aufbewahrung
- Doppelt Consumption: Cloud Backup SaaS Lösung & Backup Storage auf Azure gehosted



“

Es ist nicht die stärkste Spezies die überlebt, auch
nicht die intelligenteste,

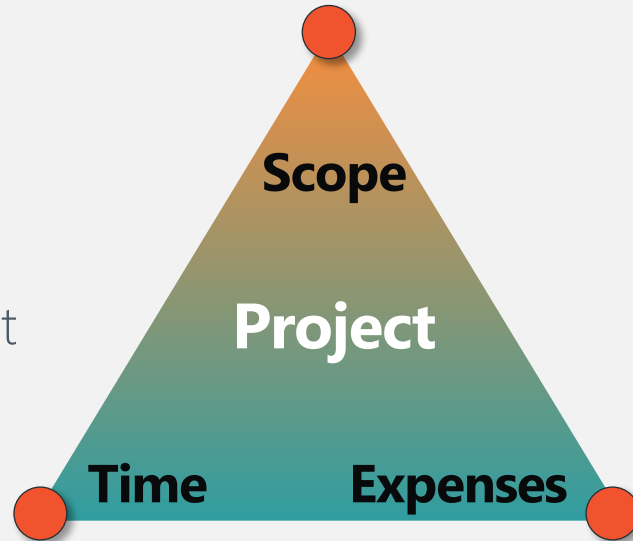
es ist diejenige, die sich am ehesten dem Wandel
anpassen kann. ”

Charles Darwin

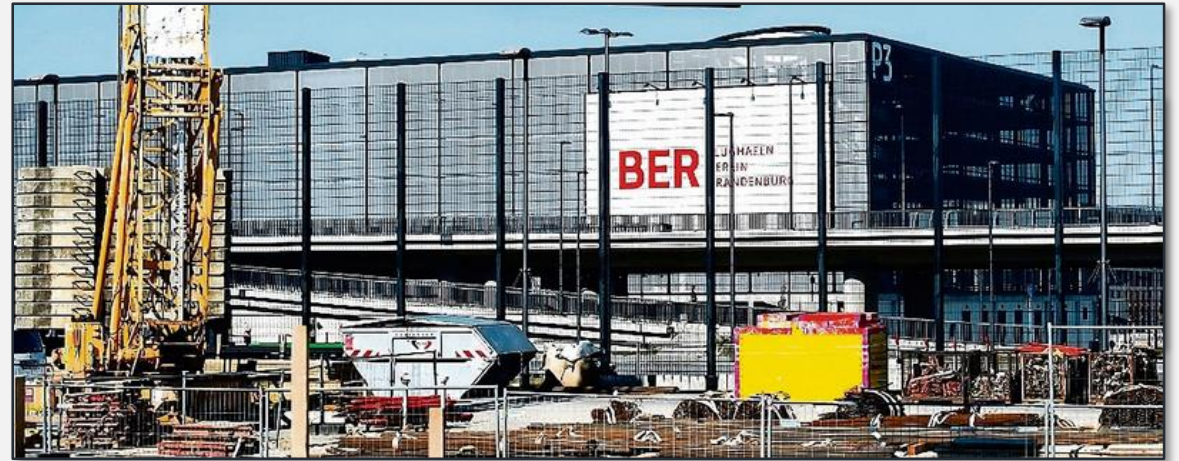
How to apply Agility to Project Mgmt?

Traditional Project Management

- Fixed:
 - Scope
- Adjustable:
 - Necessary effort
 - Times

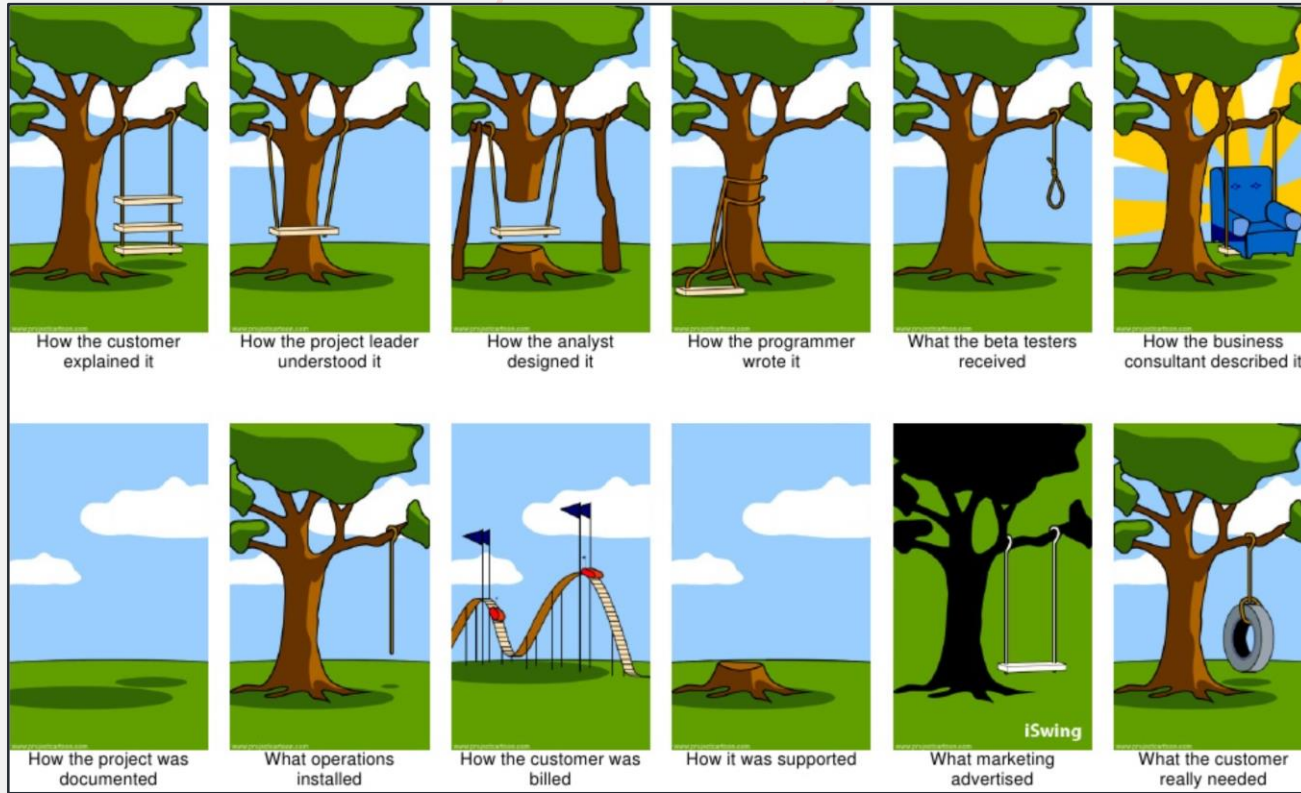


Teams change milestones or hire additional staff before adjusting initially prescribed requirements



How to apply Agility to Project Mgmt?

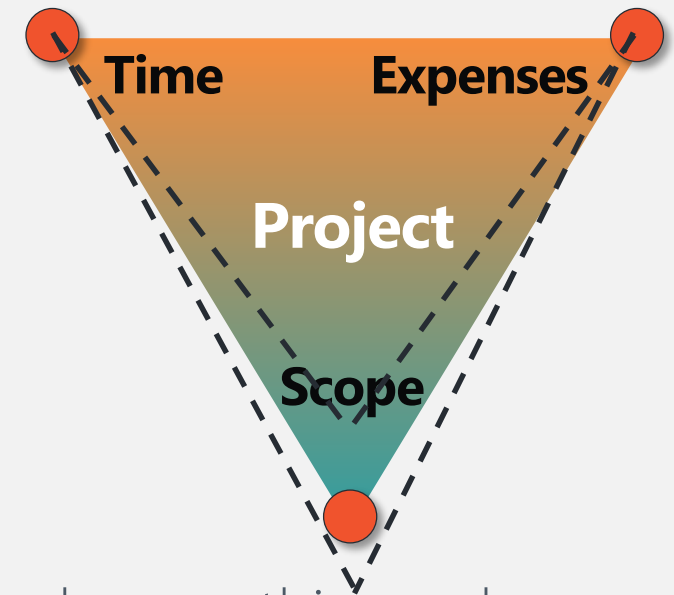
Traditional Project Management



initially prescribed requirements

Agile Project Management

- Fixed:
 - Expenses
 - Times
- Adjustable:
 - Scopes



If requirements change, this can be taken into account and swiftly adjusted

Agile Project Management Manifest

1. People and interactions are more important than processes and tools
2. A working result is more important than documentation
3. Collaboration with the customer is more important than contract negotiation
4. Responding to change is more important than sticking to a plan



Agile Project Management Methods

Kanban

SCRUM

Extreme Programming (XP)

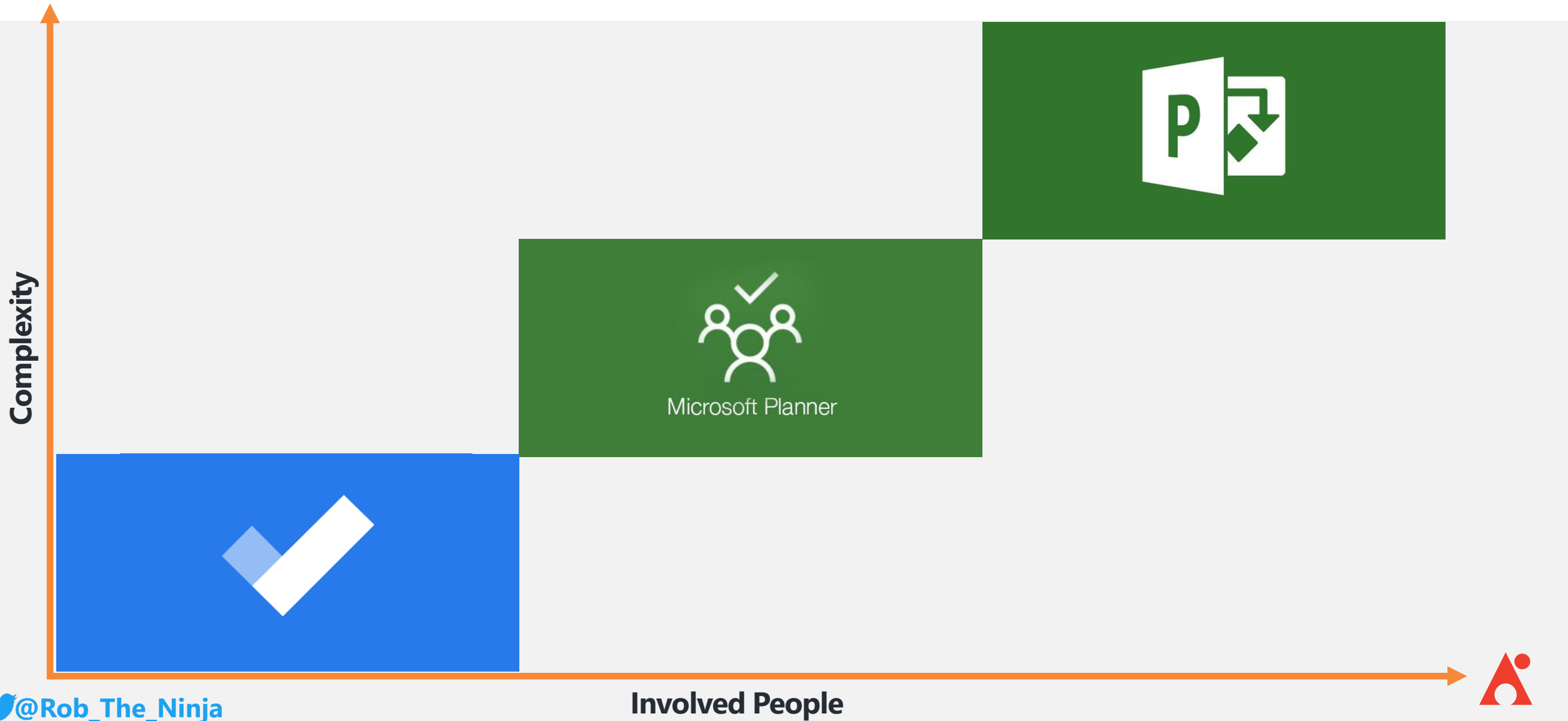
Feature Driven Development (FDD)



Planner



What about Project?
I also use ToDo...!

ToDo vs. Planner vs. Project



Kanban

Kanban → „Kan“ (Visual) – „ban“ (Card)

Initiierung	Festlegen der Regeln, Prozesse (Phasen) und Anforderungen des Projekts	
Visualisierung	Festlegen der Aufgabeninformationen und Darstellung auf dem Kanban-Board	
WIP (Work In Progress)	Eindeutige Beschreibung von Prozessabläufen und Festlegen von Umfängen und Zeit (Bottlenecks)	 Planner
Service Levels	Priorisierung und Kategorisierung von Aufgaben	
Management	Regelmäßige Kommunikation, Austausch, Iteration	

Key

1 – 4 weeks
Max. 2 tasks at a time
minimizes disruptions
and increases quality
and on-time delivery

Kanban Modell

Demo Time! KANBAN

Scrum

Scrum (Project) Roles and Tasks

1. Product Owner (Project Owner)

- responsible for project success and prioritize technical requirements

2. Scrum Master (Coach)

- kind of moderator to ensure all processes are followed correctly
- eliminate obstacles preventing effective teamwork

3. Scrum Team (Team)

- Team members, who work goal-oriented and be able to work independently on their own tasks

Stakeholders → which Manifest item?

a) the clients, b) the eventual end users, or c) the management of corresponding project



Scrum Artifacts

Requirements

- These are the goals of the clients (stakeholders)
- should be described as “User Stories” – not in technical form

Sprint Backlog

- Consists of work packages that describe the features and functions of each product/project
- defined as concrete tasks (sometimes with subtasks) and worked off in a “Sprint”

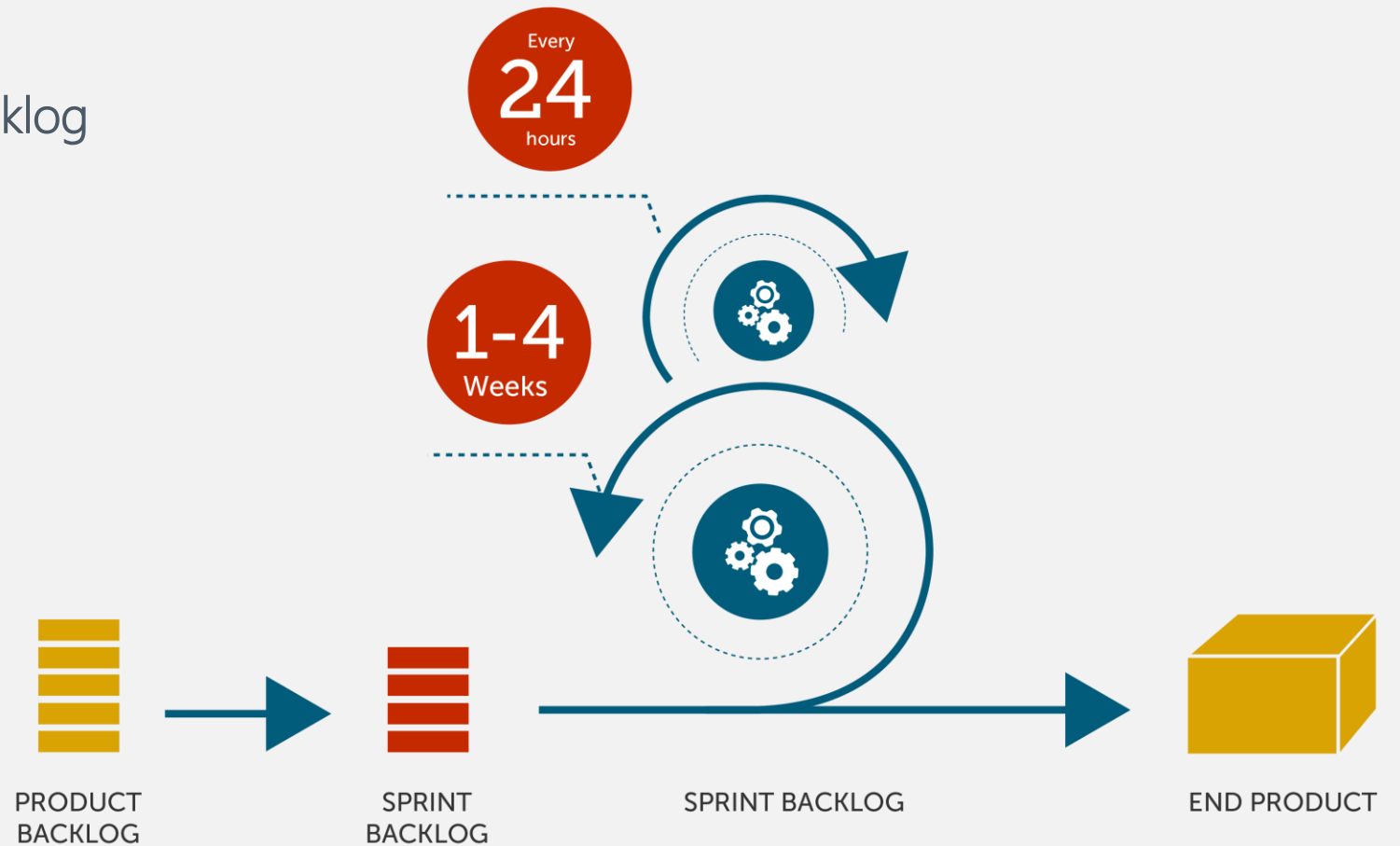
Product Increment → which Manifest item?

- sum of all items completed during a sprint
- must be either semi-functional versions after a sprint or the finished product at the end



Scrum Process

1. Requirements in Story Cards
2. Work packages in the product backlog
3. Priorities
4. Sprint Planning
5. Tasks in the sprint backlog
6. Meetings in Scrum
7. Sprint Review Meeting
8. Sprint Retrospective
9. Product Backlog Refinement
10. Project completion

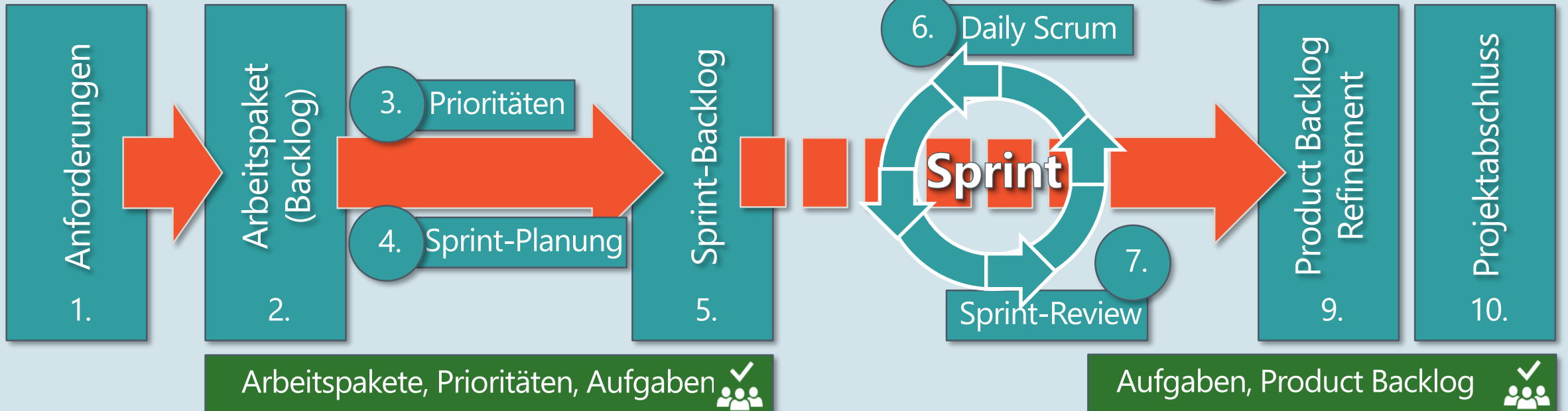


Stakeholder

Owner

Team

Scrum Master



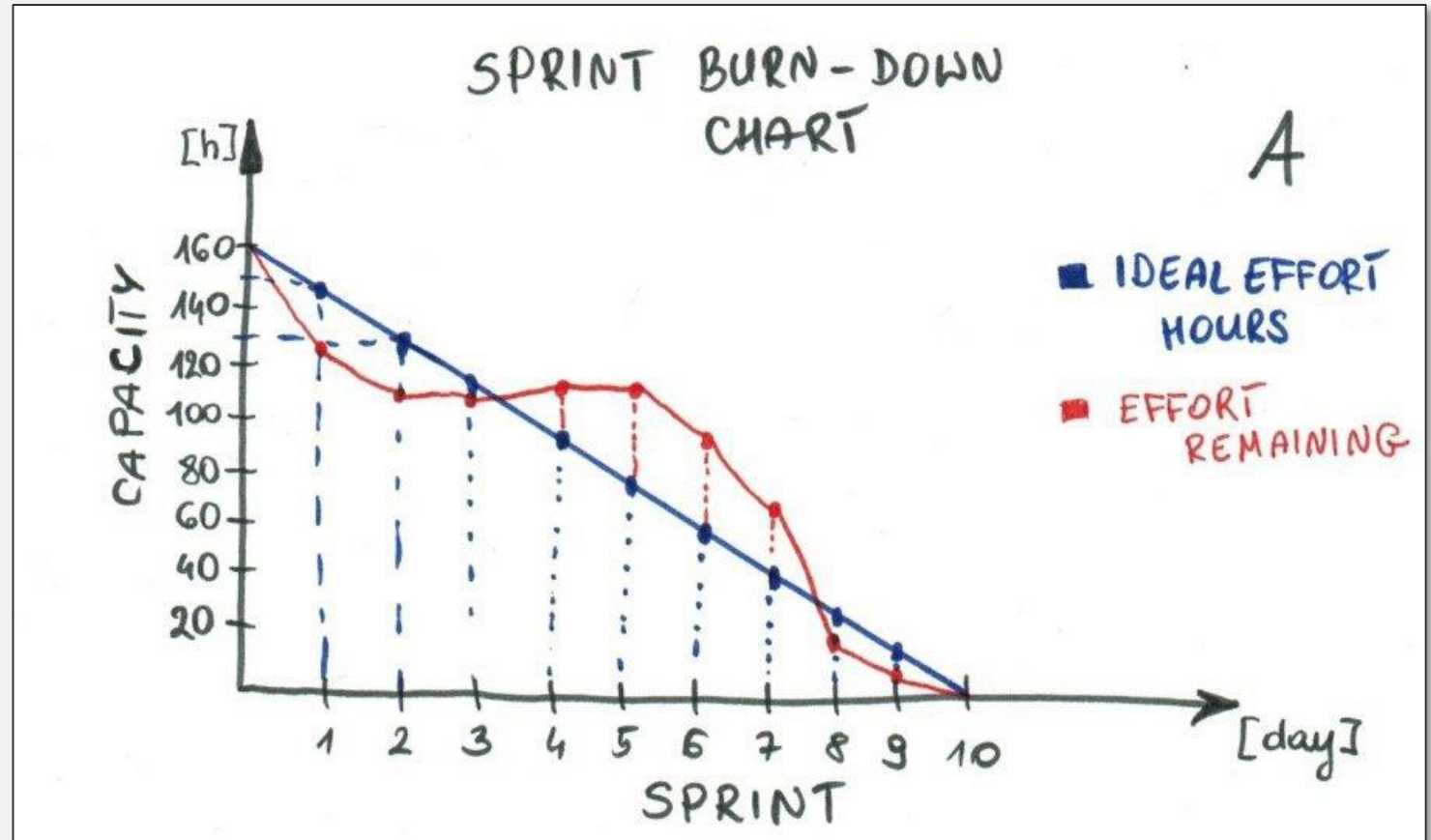
Abstimmungen, Notizen, Besprechungen

SCRUM Modell

Demo Time! SCRUM

Limitations

- Burn-Down-Chart
- Prioritization (6 Labels)
- Ticket-Lifecycle
- Audit Changes
- Backup



AvePoint Teams and Planner Backup

The screenshot displays the AvePoint Cloud Backup web interface. The left sidebar contains navigation links: Home, Office 365 Backup (with sub-links for Restore, Activity Report, and Settings), and Dynamics 365 Backup. The main content area is titled 'Select and restore the data:'. It features a 'All Tenants' dropdown, a 'Search by Name' input field, and a 'Restore' button. Below this, a section for 'Team 001' lists various data types with checkboxes and 'Restore' buttons: Name, Channels (highlighted by a mouse cursor), Group Conversations, Meetings, Team Site, and Planner. At the bottom, there are checkboxes for 'Show data from this backup only' and 'Show Team Site', along with a pagination control showing '1' and a 'Go' button.

Cloud Backup

Home

Office 365 Backup

- Restore
- Activity Report
- Settings
 - Notification Settings
 - Backup Settings
 - Mapping Settings

Dynamics 365 Backup

Select and restore the data:

All Tenants Search by Name

Restore

0 items selected

Team 001

<input type="checkbox"/> Name	
<input type="checkbox"/> Channels	Restore
<input type="checkbox"/> Group Conversations	Restore
<input type="checkbox"/> Meetings	Restore
<input type="checkbox"/> Team Site	Restore
<input type="checkbox"/> Planner	Restore

☒ Show data from this backup only ☒ Show Team Site

1 Go

Bonus: Further Agile Working Examples

- Meeting Management

The screenshot shows a Kanban board for 'TSP EMEA' with four columns: 'New Tasks', 'In Discussion', 'Implementing', and 'Completed'. The 'In Discussion' column contains tasks like 'Central Technical Knowledge Base' and 'NFR - TSP Framework (User Voice)'. The 'Implementing' column contains 'Hybrid infrastructure DEMO environment' and 'Link Repository'. The 'Completed' column shows 'Erledigte anzeigen 14'. The board includes a sidebar with a list of tasks and a top navigation bar with filters and groupings.

- Sales Opportunity Work

The screenshot shows a Kanban board for 'Super Company Opp 123' with four columns: 'Stage 1 - Qualification', 'Stage 2 - Solution Build', 'Stage 3 - Proving Value', and 'Stage 4 - Secure Commitment'. The 'Stage 1 - Qualification' column contains tasks like 'Understand landscape' and 'Complete Stakeholder Analysis'. The 'Stage 2 - Solution Build' column contains 'Avepoint Sales Management on-site qualification meeting' and 'Competitive solution review'. The 'Stage 3 - Proving Value' column contains 'Alignment meeting with Microsoft Account Manager' and 'MILESTONE: Confirm Technical Selection'. The 'Stage 4 - Secure Commitment' column contains 'AvePoint Cloud Security t' and 'CSF 35: Confirmation of'. The board includes a sidebar with a list of tasks and a top navigation bar with filters and groupings.



Summary

- Kanban + Scrum works great for smaller projects
 - Even for Non-Software-Projects
- Teams + Planner support Agile Project Management methods
 - Even further agile working frameworks can be used, i.e.
 - Meeting Management
 - Sales Opportunity Work
- Some Limitations for managing projects at larger scale
- Roadmap:
 - Multiple Plans per Group/Team
 - ToDo + Project Integration
 - Teams Channel Security Trimming

Quiz:

Wie viele Office 365 Berater braucht man, um eine Glühbirne zu wechseln?

Thank you



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Gracias

ευχαριστώ

Danke

Grazie

благодаря

Hvala

Obrigado

Kiitos

شكراً

Tak

Ahsante

Teşekkürler

متشكرم

Salamat Po

감사합니다

Cám ơn

شكريه

Terima Kasih

Dank u Wel

Děkuji

நன்றி

Köszönöm

ありがとう
ございます

ආචාරයන්

Dziękuję

谢谢

Tack

Mulțumesc

спасибо

Merci

תודה

多謝晒

дякую

Ďakujem